

C.V. Taha Mahdy Abdelhamid Afify

BID Manager- CONTRACT MANAGER

engtmh@gmail.com

+966544063706, Saudi Arabia

Objective:

My experience in large-scale contracting projects, construction, government contract management, and working with subcontractors and suppliers makes me an ideal candidate for the position of contract manager.

Throughout my career, I have worked on infrastructure projects that include housing, municipal water systems, pipelines, sewage networks, desalination plants, wastewater treatment, factories, power generation and maintenance contracts.

Proficient in BID Management, formation, preparing competitive bids, analyzing tender documents, and tender preparation process.

Familiar with, new government tenders, procurement regulations, negotiations, dispute management FIDIC contracts, and engineering arbitration.

Effective communication skills in both written and spoken Arabic and English.

Experience in stakeholder support, problem solving, risk analysis, change management, and quality control ensures that I bring significant value to any team.

HIGHLIGHTS OF SKILLS AND QUALIFICATIONS:

- ✓ FIDIC contracts, Tender management, Negotiation, communication and relationship management.
- ✓ The ability to solve problems and develop skills.
- ✓ Providing leadership and offering comprehensive technical and contractual support to both my company and our clients.
- ✓ Effective written and oral communication skills; Professional in working with diverse groups.
- ✓ The ability to adjust to changing project priorities in a fast-paced startup environment.
- ✓ I have developed and upgraded the construction process for several government projects in Egypt, Kuwait, and Saudi Arabia.
- ✓ Ability to manage multiple projects and deadlines with attention to detail and follow-up.
- ✓ Expertise includes international codes such as ASMI, ISO, ANSI, EN, BS, ASTM, ASHRAE and SASO.
- ✓ I am skilled in risk mitigation strategies and financial reporting (PFSR), meeting minutes (MOM), and client communication.
- ✓ Furthermore, I have knowledge of quality control systems and equipment testing.
- ✓ In addition, I have knowledge of problem and risk analysis, negotiation skill, scope changes control and document management.

Ingenuity and innovation:

- ✓ I collaborate with project teams to identify the baseline requirements of the contract.
- ✓ I communicate effectively with project teams, clients, and contractors on claims, disputes, and other contractual matters.
- ✓ My goal is to develop and implement best practices to avoid and resolve problems.
- ✓ I plan, develop, and organize the construction effort to ensure the most cost-effective approach.
- ✓ I focus on timely completion within budget and oversee the execution of that plan.
- ✓ The responsibility is to monitor the construction, fabrication, pre-commissioning, and commissioning of the facilities in accordance with project specifications, Scope of Work, and in accordance with the approved Project Schedule and budget.

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EMPLOYMENT HISTORY:

1- **Company name:** Wood Al-Hejailan, (www.woodplc.com).

Saudi Arabia.

Job title: Mechanical Engineer, Acting Project Manager.

Date: From Jan.2018 To Oct. 2023. (7 years).

RESPONSIBILITIES AND DUTIES:

- Review project contracts and agreements to Identify potential claims and disputes and implement strategies for prevention.
- I collaborate with project teams to identify the baseline requirements of the contract.

Project Execution:

- I communicate effectively with project teams, clients, and contractors on claims, disputes, and other contractual matters. My goal is to develop and implement best practices to avoid and resolve problems.
- Familiar with Review design, engineering, purchasing, contracting, construction, startup and commissioning, and closing) of projects, including the reports

Project Approvals:

- Evaluating and obtaining approval of changes to project scopes of work, budgets, and/or schedules and completing all required documentation of changes.

Project Completion:

- Ensuring Construction and Operational Punch Lists and completion of all outstanding items and ensuring completion of project documentation such as Variation orders, operating manuals, equipment tagging, device settings, and Completion Certificates.

Other duties:

- Familiar in Change Management Processes.
- Prepare tender documents, contracts, drawings, BoQ, specifications, budgets, and other documentation.
- I track changes in the design and project work, and I adjust the budget accordingly.
- Conduct meetings with the client, site managers, project managers, and site engineers.
- Implement QC/QA policies and ensure the effective functioning of all activities in compliance with QC/QA procedures. Implement QHSE policies and ensure the effective functioning of all activities in compliance with QHSE procedures. Evaluate subcontractor claims and variations.
- Identify, analyze, and develop responses to commercial risks.

2- **Company:** Hose of Science Co., (www.HOSCE.COM).

Saudi Arabia.

Job title: Projects Manager.

Dates of employment: From Jan.2016 To Jan.2018. (2 years)

Responsibilities

- Manage and coordinate the work of subcontractors and other construction personnel, ensuring that all work is completed efficiently and effectively.
- Manage and oversee all aspects of construction including: "site preparation, civil works, mechanical and electrical installation, and commissioning".
- Follow the project progress and solve the issues.
- Provide regular project status reports to senior management, stakeholders, and clients.
- Develop and maintain project plans, design specifications, conceptual and detailed P&IDs, BOMs, installation instructions, testing, and validation plans.
- I interact with internal and external teams of designers, engineers, and project managers. This ensures that all products are coordinated and compliant with applicable standards.
- I ensure compliance with applicable internal standards, external codes, and regulatory requirements.
- Site visits, commissioning, analyzing field data, and providing technical support to customers.

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3- Company: Al-Dar-Consulting Engineers, (www.aldar-ce.com/),

Egypt.

Job title: Construction Manager.

Dates of employment: From Jan.2012 To Jan.2016. (4 Years)

Projects:

- Obour City Water Treatment Plant - Egypt
- Met-Gimer Sewage Treatment Plant - Egypt
- Beni Suef Sewage Treatment Plant - Egypt
- Review of Qunfudhah Sewage Treatment Plant Tenders - Saudi Arabia
- Review of Malawi Sewage Treatment Plant Design - Guinea
- Review of Jabal Al Asfar Sewage Treatment Plant Contract in Collaboration with Sogaria Consultant. Egypt.

4- Company: Chamois-Egypt for management, (www.chemonicsegypt.com).

Egypt.

Job title: Construction Manager.

Dates of employment: From Sep.2008 to Dec.2011. (3 years 3 months).

Projects Achieved:

- Damanhur city wastewater treatment plant (70000 m3/day).
- Sharnob wastewater treatment plant (6000 m3/day).
- Mahmudiah wastewater treatment plant (20000m3/day).
- Wafaia wastewater treatment plant (10000 m3/day).
- 40 pump stations (wet & dry) in Albehiara state.

5- Company: Military Factory-MF100, (www.epicos.com),

Egypt.

Job title: Contracts and Procurement Administration.

Dates: From Aug.2002 to Sep 2008. (6 years 1 month).

Responsibilities:

- Managing subcontractors and preparing reports and their claims
- Review contracts and tenders and participate in the decision
- Enable the project team to achieve critical objectives.
- Review equipment specifications for procurement.
- Inspection, examination, and receipt test plans for purchases.
- Buyer and seller documents and linking them to the electronic purchase system.
- Participate in reviewing the procurement budget with the financial and accounting department.
- Preparing the technical evaluation for subcontractors and suppliers.

6- Company: Kuwait Dynamics Limited-KDL, (www.kdl.com.kw),

Kuwait.

Job title: Mechanical Engineer.

Dates of employment: From May 1997 to Jul.2002. (5 years 3 months)

Projects Achieved:

- Development of Army site' Infrastructure included: (a training building, steel structure shades for Tanks, an R.O. plant, networks, Plumbing, HVAC, a firefighting system, a mosque warehouse, and administration buildings.
- Development and exhibitions for existing site. Testing, commissioning, and training for M/O teams.
- Prepare preventive maintenance plan by computer.

7- Company: Egyptian Tank Plant, Military Factory, (www.epicos.com),

Egypt.

Job title: Mechanical Engineer.

Dates of employment: From Sep.1991 to May.1997. (5 years 9 months) Responsibilities:

- Fully experienced in tenders and technical bidding.Equipment selection and evaluation for the bidding.
- Negotiation of subcontracts. Evaluate and determine the scope, schedule, schedule, and risks. Conduct analyzes of submitted contracts for emerging issues.
- Supporting and guide the project team on contracting in coordination with professionals, quantity surveyors, and contract Lawyers.
- Process design and optimization: processes that are efficient and cost-effective to improve productivity and

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reduce waste.

- Strong background in preparing technical specifications, Bills of Quantities, costs, the schedule, and anticipated manpower.
- Review and approval of certificates and payment to subcontractors/sellers.

8- Company: Private Company -

Egypt.

Job title: Sales Engineer

Dates of employment: From Jul.1990 to Sep.1991. (1 year 2 months)

BEHAVIORAL Skills

- Contracts Management, Bidding - Engineering Arbitration
- Negotiation and relationship management.
- I have strong communication skills in both written and spoken Arabic and English.
- Analytical and problem-solving. Endurance. Organizational skills.
- Comfortable with some mystery and a great sense of humor.
- Teamwork & Time Management.

Computer Skills

- Microsoft Word/Excel/Project.
- Outlook, AutoCAD, and WaterCAD.

Education:



Zagazig University

Bachelor's Degree, Bachelor of Engineering (B.E.), 1988- Shubra, Egypt.



Cairo University

Pre-master degree in Piping, Power Mechanical.1994 – 1995 Cairo, Egypt.

Additional Courses



- FIDIC CERTIFIED ADJUDICATOR Prep Program by Arab Center for Arbitration.
- FIDIC CONTRACTS By Saudi console engineers, 2024.
- Introduction to FIDIC course - Arab Arbitrators International Arbitration Center.

Licenses & Certifications



- Member of the Saudi Council of Engineers - Saudi Council of Engineers.
- Issued Feb 2016 - Expires Feb 2025.



- Member of the Egyptian Engineers Syndicate - Egyptian Engineers Syndicate.
- Issued Dec 1989 - Expires Dec 2025.

End C.V----- Certificates & references are available on demand.