

Curriculum Vitae

Personal Data

Name : Abo Eldardaa Mohamed Ahmed Mahmoud
Current Position : Senior Planning Engineer
Date of Birth : 09th Dec, 1964
Citizenship : Egyptian
Work Experience Since : 33 Years
Email Address : a.eldardaa@icloud.com
a.eldardaa@gmail.com
Mobile : 00965-99894860
Phone : 00965-97270983



Academic Qualifications

University	Degree / Certificate	Graduation
Assiut university, Egypt	B.Sc. Civil Engineer	1987
Cairo university	Graduate Diploma-Structural Engineering	1998

Professional Qualifications and Affiliations

Egyptian Society of Civil Engineers
Kuwait Society of Engineers (Consultant Engineer)
Prepare for Professional Management institute. (PMI)
Prepare for Fidic Certified Contract Manager.
Preparing to register as an arbitrator at the Arab International Court of Arbitration

Work Experience

Employment History	Title and Main Duties
<ul style="list-style-type: none">From March 2011 to Date (13 Years, 6 Months) <p>Employer: Kuwaiti Manager Company (Kuwait)</p> <p>Projects:</p> <ul style="list-style-type: none">Awqaf Ministry Head Quarter Building (MPW)Al-Salaam Hospital at AhmadiAl-Ahmady Police Headquarter (MPW)YAAL Commercial Complex, Fahaheel (AYAN EST.Public Health Department Building (MOH)Mubarak Al-kabeer Educational bldg (MPW)	<p>Title: Head of Planning. Duties:</p> <ul style="list-style-type: none">Prepare and update project schedule based on the contract.Set work program and target milestones for each phase based on the project plan.Monitor critical activities based on the project schedule and advise project management.Prepares and submit updated work program and cash flow curve and manpower histogram showing actual progress and identify areas of weakness and establishes means and methods for recovery, if any, as well as new critical activities.

<ul style="list-style-type: none"> ▪ Preparing contractual claims for the company's projects ▪ Preparing technical defense memoranda in lawsuits from/or against the company. 	<ul style="list-style-type: none"> - Monitor day to day work progress and prepare the weekly and monthly program and report. - Maintain and record update of site work progress. Prepares monthly report reflecting work progress summary. - Report to the Project Manager about the current work progress and make comparison between plan and actual progress and study impact of alternative approaches to work. - Participate in project meetings and discussions with the Client as required. - Prepare Claim issues for EOT with supporting documents and Contractual References
<ul style="list-style-type: none"> • From July 2008 to Feb 2011 (2 Years, 6 Months) <p><u>Employer:</u> United Engineering & Technical Consultants. (UNETC) (Kuwait)</p> <p><u>Projects:</u></p> <ul style="list-style-type: none"> ▪ Ahmadi Services Group - AR.T. Contract # 37148 Kuwait Oil Company (K.S.A) Locally consultancy Services 	<p><u>Title:</u> Construction Management manager</p> <p><u>Duties:</u></p> <ul style="list-style-type: none"> - Provides overall management of division-related planning issues; - Advises the Company on all planning-related matters - coordination of the activities and communication between the Company and the contractor; - on-site monitoring, reporting of the following and ensuring the compliance with the relevant documents pertaining to Quality Management Plan , HSE Plan, Services Co-ordination Procedure and Services Management Implementation Manual: <ol style="list-style-type: none"> 1. the construction contractor's performance of the construction work, with particular reference to the deployment of resources for the project construction activities; 2.the concurrence or otherwise as to any of the contractor's proposals for temporary works, method statements and the like; 3.the construction contractor's quality of workmanship and materials and the enforcement of the relevant specifications, and standards and construction procedures as to materials, equipment and workmanship; 4.the construction contractor's safety provisions and their full implementation in accordance with the project HSE Plan; 5.the construction contractor's progress with regard to procurement scheduling and 6. Study and analysis any Claims form the contractors and Eliminating claims by the Contractor, or reducing them to a minimum

<ul style="list-style-type: none"> From Jan 2000 to July 2008 (3 Years Partial+5 Years) <p>Employer: ARAB Mangment & Consulting Office (kuwait)</p> <p>Projects :</p> <ul style="list-style-type: none"> Zahraa Neighbourhood Center Sabah Al-Naser Neighbourhood Center South Jahra Block 5&6 Cont.# 1043 Public Buildings South Jahra Cont. # 1045 Abdullah AL Mubarak AL Sabah Cont.# 1050 Secn School At Zahra & Sbah Alnaser New Kafco Headquarter Building Girls Secondary School Abuholifa-53 Al-Eqaleah Health Centers A.S.K Instructor Residential Complex Kdc's Office Building And Other Projects 	<p>Title: Planning engineer :</p> <p>Duties:</p> <ul style="list-style-type: none"> Prepare and update project schedule based on the contract. Set work program and target milestones for each phase based on the project plan. Monitor critical activities based on the project schedule and advise project management. Prepares and submit updated work program and cash flow curve and manpower histogram showing actual progress and identify areas of weakness and establishes means and methods for recovery, if any, as well as new critical activities. Monitor day to day work progress and prepare the weekly and monthly program and report.
<ul style="list-style-type: none"> From Feb 1999 to Jan 2005 (4 Years) <p>Employer: Al-Saif United Co. (Kuwait)</p> <ul style="list-style-type: none"> Shops Building kifaan society Kuwait Oil Co. Projects KNPC Mina Abdullah and Mina AL Ahmadi Refinery 	<p>Title: Site engineer then Project manager</p> <p>Duties :</p> <ul style="list-style-type: none"> Responsible to the Project Manager for his section of the works being done as per safety and quality standards. Implement safe working practices as per the Company's Health and Safety procedures. Ensure that Work Procedures and Method Statements for all work activities are prepared and followed during work execution. Liaise with the concerned Foremen to ensure that all labor, materials and equipment are available when required. Ensure that correct work processes are implemented to ensure work completed are as per specifications. Ensure that work are constructed as per approved drawings and specifications. Notify the QA/QC Engineer and Client's representative when work is to be progressed for their joint inspection. Prepare Request for Inspection (RFI) and liaise with QA/QC Engineer and Consultant for the inspection schedule. Encourage, promote and maintain safe site working practices. <p>Review Plant, Labor and Material allocations and advice Project Manager of any potential problems.</p>
<ul style="list-style-type: none"> From July 1997 to Jan 1999 (2 Years, 6 Months) <p>Employer: Consulting &Engineering Office (Egypt)</p> <p>Projects:</p> <ul style="list-style-type: none"> Railroad - Club Stadium in Nasr City Workers University Buildings 	<p>Title: Resident Engineer</p> <p>Duties :</p> <p>Manage project to meet time constraints and control team costs and invoicing.</p> <ul style="list-style-type: none"> Maintain risk register and relevant supporting files A proactive team leader. Liaising with and advising the client on construction, quality and progress

	<ul style="list-style-type: none"> - Lead point of contact, co-ordination of consultants in all disciplines - Issue construction information as required - Co-ordinate disciplines & resolve issues in a timely manner. - Liaison with relevant Project Leaders/Team Leaders/Site Staff ensuring all parties are kept informed of all relevant matters in relation to the project. - Providing technical advice to the Project Leader/ Senior Resident Engineer with respect to the assigned work on the project Checking project deliverables for which the Assistant Resident Engineers are responsible, including drawings, reports, co-ordination, - Quality Assurance documentation and registers in relation to the assigned work on the project - Ensure thorough review & prompt exchange of correspondence, RFI's and approvals. - Plan, co-ordinate and monitor activities of your team, including sub-consultants, ensure quality assurance system implemented and maintained. - Liaise with authorities, and ensure NOC's are updated - Champion site safety, and follow up identified risks. - Convene and chair regular site meetings. - Generally review, monitor, and report construction progress - Ensure accuracy and completeness of records. - Provide final approval of the completed works and arrange Handover.
<ul style="list-style-type: none"> • From Jun 1996 to July 1997 (2 Years, 6 Months) <p>Employer: Arab construction group (Egypt)</p> <p>Projects:</p> <ul style="list-style-type: none"> ▪ Villas Mina Jardine City - October 6 City - Giza 	<p><u>Title:</u> Project Manager</p> <p><u>Duties :</u></p> <p>Managing and leading the project team.</p> <ul style="list-style-type: none"> -Recruiting project staff and consultants. -Managing co-ordination of the partners and working groups engaged in project work. - Detailed project planning and control including: <ul style="list-style-type: none"> •Developing and maintaining a detailed project plan. • Managing project deliverables in line with the project plan. • Recording and managing project issues and escalating where necessary. • Resolving cross-functional issues at project level. • Managing project scope and change control and escalating issues where necessary. • Monitoring project progress and performance. • Providing status reports to the project sponsor. • Managing project within the defined budget. • Liaison with, and updates progress to, project steering board/senior management. • Managing project evaluation and dissemination activities. • Managing consultancy input within the defined budget. <p>Working closely with users to ensure the project meets business needs.</p>

<ul style="list-style-type: none"> From Sep 1993 to Jun 1996 (2 Years, 9 Months) <p>Employer: Al- Aliani Est. Trad. & Cont. (Saudi Arabia)</p> <ul style="list-style-type: none"> Roads Links Project - the city of Al Baha - Saudi Arabia 	<p>Site engineer</p> <ul style="list-style-type: none"> Roads Links Project - the city of Al Baha - Saudi Arabia
<ul style="list-style-type: none"> From Oct 1990 to Aug 1993 (2 Years, 10 Months) <p>Employer: Egyptian contracting co. (Egypt) Water Networks and High Reservoirs QANTARAH West - Ismailia - Egypt</p>	<p>Site Engineer</p> <ul style="list-style-type: none"> Water Networks and High Reservoirs Qantarah West - Ismailia - Egypt
<ul style="list-style-type: none"> From Mar 1989 to Sep 1990 (1 Years, 6 Months) <p>Employer: Chemical consulting office (Egypt) Structural Chemicals Consultancy Services</p>	<p>Repair & Structural Chemicals Engineer</p> <ul style="list-style-type: none"> Structural Chemicals Consultancy Services
<p>Feb 1988 to Feb1989 (1 Years)</p> <p>Employer: Engineering Egyptian army dept. Egypt</p>	<p>Structural design Engineer</p> <ul style="list-style-type: none"> Structural Design for Army Buildings. Value Engineering Studies Reports.
<p>Skills :</p>	<ul style="list-style-type: none"> Computer using (Primavera P6 &Microsoft Project) (Autodesk, AutoCAD, Rivet and Navisworks Microsoft Office English Language Fidic Contracts Certified Courses courses in arbitration and dispute resolution