

ABDULHAMEED IHASN ALQAYSI

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PROFESSIONAL SUMMARY

Project Manager adept at planning, directing, and maintaining continuous operations in various departments. Experienced in leading employees, keeping efficient production according to quality standards, and applying creative and analytical approaches to operations for constant process improvement. I am particularly dedicated to identifying or anticipating problems and providing solutions, ensuring high quality. I excel through mentoring, training, and empowering the team to perform excellently. As a talented professional, I am considered a knowledgeable leader and a dedicated problem solver. I bring +22 years of valuable expertise to forward company objectives. I am attentive to detail and have experience coordinating projects, programs, and improvements.

WORK HISTORY

Arch Dome Consulting Engineers - Project Manager

Dubai, United Arab Emirates • 11/2020 - Current

- Manage projects to meet time constraints and control team costs and invoicing
- Monitored project performance to identify areas of improvement and make adjustments
- Assisted in contract administration and maintained risk register and relevant supporting files
- Liaising with and advising clients on construction, quality, and progress
- Planned, designed, and scheduled phases for large projects
- Liaison with relevant Project Leaders/Team Leaders/Site Staff, ensuring all parties are informed of all relevant matters concerning the project
- Planned, coordinated, and monitored the team's activities, including sub-consultants, to ensure the quality assurance system was implemented and maintained.
- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.

City Investments LLC - Commercial Manager

Dubai, United Arab Emirates • 12/2017 - 11/2020

- Managed and analyzed budgets, P&L, balance sheets and sales reports
- Strategically expanding, preserving, or improving procedures and standards

SKILLS

- Project Management
- Lean Manufacturing and Design
- Contract Management
- Conflict Management
- Budget Administration
- Business Process Re-Engineering
- Commercial Management
- Landscape Management
- Closing Tactics and
- Contract Negotiations
- Strategic Account Development
- Budget Preparation
- Project Management
- Project Planning
- Project planning and development
- Project Scheduling
- Project tracking
- Strategic Planning
- Schedule Management
- Client Relations
- Customer Relations
- Stakeholder Communications
- Staff Management
- Work flow planning
- Advanced problem solving
- Budgeting and forecasting
- Risk Management
- Document Management
- Scope Management
- Project estimation and bidding
- Project scope
- Budget Control
- Cross-Functional Collaboration
- Contract Management
- Project scope analysis
- Technical understanding
- Cost Control
- Processes and procedures
- Conflict Management
- Data Analysis
- Project Closure
- Team Bonding
- Purchasing and procurement
- Agile Methodology
- Productivity Improvement

- Provide leadership as a Client Representative for City Investments L.LC in managing major Structural engineering, Hotel/ Hospitably projects
- Negotiated contracts and product prices by collaborating with vendors and developers
- Overseeing the financial key performance indicators (KPIs) of a project
- Offering financial direction and instruction to the project team, ensuring they understand critical aspects of the contract and assessing risk.
- Strengthened client relationships through regular communication and timely resolution of issues, increasing customer satisfaction.
- Used key metrics and prepared reports for senior management to monitor the performance of commercial activities.

S.S. Lootah Group - Project Manager

Dubai, United Arab Emirates • 04/2014 - 12/2017

- Ensure resource availability and allocation and develop a detailed project plan to track progress.
- Coordinated with cross-functional teams to resolve project issues and mitigate risks
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Provided detailed project status updates to stakeholders and executive management
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Measure project performance using appropriate systems, tools, and techniques.
- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.

EURO Advance Contracting Company LLC - Project Manager

Dubai, United Arab Emirates • 05/2012 - 04/2014

- Monitored project performance to identify areas of improvement and make adjustments
- Met project deadlines without sacrificing build quality or workplace safety
- Achieved project deadlines by coordinating with contractors to manage performance
- Provided detailed project status updates to stakeholders and executive management.
- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.

ENGINEERING CONSULTANT GROUP - Resident Engineer

Abu Dhabi, United Arab Emirates • 05/2011 - 05/2012

- Evaluated and adjusted construction and engineering processes to maximize project efficiency, solving technical problems.
- Successfully managed project schedules by implementing effective time management strategies, mitigating any potential delays or disruptions in the construction process.

BUHALEEBA CONTRACTING COMPANY - Construction Manager

- Presentations
- Performance Improvements
- Technical Support
- Construction management
- Logistics Management
- Budget Preparation
- Budget Administration
- Resource Allocation
- Project regulations
- Residential construction
- Contract Development
- Commercial construction experience
- Expense Reports
- Project Recovery
- Cost reduction and containment
- Project Framework Engineering
- Disaster Recovery Methodologies
- Computer Architecture
- Documentation And Reporting
- Conflict Resolution
- Performance monitoring
- Stakeholder Relations

| EDUCATION

South Valley University

Egypt • 01/2024

Ph.D.: Project Management

South Valley University

Egypt • 12/2022

Master of Science: Project Management

Baghdad University

Iraq • 06/2002

Bachelor of Science: Civil Engineering

Expert Engineers

Egypt • 08/2023

Diploma: BIM And Project Management

Florida College of Professional Training

United States of America • 02/2023

Diploma: Integrated in Strategic Management

Florida College of Professional Training

United States of America • 01/2023

Diploma: Project Management

Florida College of Professional Training

United States of America • 12/2022

Diploma: Integrated Diploma in Business Administration

Dubai, United Arab Emirates • 05/2010 - 05/2011

- Supervised a team of 150 construction workers to maintain productivity and quality of work.
- Oversaw successful completion of multiple projects simultaneously, prioritizing tasks based on urgency and importance.

National Projects and Construction - Project Engineer

Abu Dhabi, United Arab Emirates • 08/2009 - 02/2010

- Provided technical expertise throughout all project phases, ensuring accurate execution of designs and specifications.
- Maintained records for each project and engineering discipline.

Engineering Contracting Co. LLC - Senior Project Engineer

Dubai, United Arab Emirates • 01/2003 - 05/2009

- Identified potential risks early in the process, allowing proactive mitigation measures to prevent delays or setbacks.
- Reduced project completion times for increased client satisfaction by consistently meeting deadlines and delivering high-quality results.

CERTIFICATIONS

- G+ Unlimited Dubai Musicality Certified.
- International Arbitration Certificated
- BIM Certificated (Revit + primavera + Navisworks)
- FIDIC Certificate in Modules 1,2 and 3
- PMP - Project Management Professional
- FIDIC Certification for Adjudicated Trained
- FIDIC Certification for DAB Trained
- Drafting Contract and Legal Briefs Expert - LaHaye Institute for Human Rights and International Law
- Drafting Contract and Legal Briefs Expert – Arab Institute for Accountants and Legal
- Condition of FIDIC - Engineering Contracting Company LLC

