



RAFIK AOUADI

Date of Birth: 05-02-1986

Marital Status: Married

Nationality: Tunisian

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PROFILE

Tunisian Civil Engineer with more than 15 years of experience in the Management and Control Field with:

MBA:	Master of Business Administration
DA:	Data Analysis for Business
ICAD:	The International Commercial Arbitration Diploma (Under Equity College-Special Arbitration Unit. London. England). Certificate of practice in International Commercial Arbitration (International Arbitration Chamber of the Human Rights Committee of the General Union of Lawyers). Diploma in International Commercial Arbitration - International Arbitration Institute. Certificate of International Commercial Arbitration from the Research, Training, and Studies Centre affiliated with the General Secretariat of the Arab Economic Unity Council and the International Arbitration Institute.
PCE&ECM:	Professional Contract Engineers & Engineering Contracts Management Course
CLC:	Certified in Law & Contracts in Construction Industry - (Advanced) Course
C&VO:	Claims and Variation Orders in Engineering Contracts (FIDIC) Course
C&P:	Contract Analysis – FIDIC Contracts – Claims & Arbitration
PS:	Project Scheduling (PMI)
Primavera - P6:	Certified in Primavera P6 Management Program
LSSBB:	Green & Black Belt Lean Six Sigma
BPCC:	Certified in Budget Preparation and Cost Control
VO:	Certified in The Variation Contractor's Entitlement
CMQ:	Certified Manager of Quality
IBDL:	International Business Driving License
ICDL:	International Computer Driving License
UPDA:	Certified

CAREER OBJECTIVE

A full-time position in the field of Management, Contract, Claims, Planning, Control or Operation Management where I can demonstrate and develop my skills and contribute to the company.

EXPERIENCE AND QUALIFICATION

GCG (Gulf Consulting Group): CONTRACTS & PLANNING MANAGER
From: November 2023 Up today date

Scope of Works

Contracts Management:

- Lead the negotiation, drafting, and review of contracts and agreements with suppliers, clients, and other external partners.
- Ensure all contracts are executed in accordance with organizational policies and legal requirements.
- Manage and maintain the organization's contract database for ease of access and tracking.
- Work closely with various departments to identify future contracts needs and plan accordingly.

- Monitor contract compliance and manage risks associated with contract execution and performance.
- Conduct regular audits of contracts to ensure adherence to policies, laws, Deliverable and regulations.
- Act as the primary point of contact for all contract-related inquiries and negotiations.
- Build and maintain strong relationships with external partners, Client, and internal stakeholders.
- Oversee and manage the financial aspects of contracts, including budgeting, billing, and pay. processes.
- Analyse contracts for financial risks and opportunities.
- Lead and manage the Contracts & Planning team, including hiring, training, and performance evaluation.
- Foster a collaborative team environment to ensure high performance and efficiency.

Planning & Control Management:

- Lead the development, execution, and review of strategic and operational plans.
- Facilitate the alignment of departmental objectives with organizational goals.
- Engage in long-term planning, including initiatives geared towards operational excellence, sustainability, and growth.
- Collaborate closely with other departments to ensure a cohesive and integrated approach to organizational planning and development.
- Serve as a liaison between the planning department and senior management, ensuring clear communication and alignment of objectives.
- Oversee the allocation and utilization of resources within the planning department, ensuring projects are delivered efficiently and within budget.
- Develop and manage the department's budget, providing regular reports to senior management.
- Develop and implement policies and procedures that enhance the efficiency of the planning process and ensure compliance with industry standards and regulations.
- Lead, mentor, and develop the planning department's staff, fostering a culture of high performance, continuous improvement, and collaboration.
- Manage the recruitment, training, and performance evaluation of departmental staff.

Quantity Surveyor Management:

- Oversee the operations of the Quantity Surveying department, ensuring all projects are managed efficiently and effectively.
- Develop and implement departmental policies and procedures to enhance productivity and ensure compliance with industry standards.
- Lead the process of cost estimation and budgeting for construction projects (Under Design), and Variation Order Assessment ensuring all factors are accurately considered and evaluated.
- Provide detailed cost analysis and forecasting to guide decision-making processes.
- Manage the tendering process, from document preparation to contract awarding, including the evaluation of bids and negotiations with contractors.
- Administer contracts and handle contractual disputes, ensuring all obligations are met by all parties.
- Prepare comprehensive financial reports for ongoing projects, including cost tracking, variance analysis, and projections.
- Ensure timely and accurate reporting of financial status to senior management and stakeholders.
- Ensure all quantity surveying activities comply with legal, regulatory, and industry standards.
- Identify potential financial risks in projects and develop strategies to mitigate these risks.
- Lead, mentor, and develop the Quantity Surveying team, promoting continuous professional development.
- Keep abreast of industry trends, advancements, and best practices to continually enhance the department's operations.

GCG (Gulf Consulting Group): PLANNING & CONTROL ENGINEER (Team Leader) - PROJECT MANAGER

From: September 2020 Up 31 October 2023

- **Supervision of D&B of 4 Villas (02 in Lusail and 02 in Pearl) in Doha Qatar**
Contract Value: **97,050,000.00 QAR** Client: **PEO**

- **Supervision of Construction of Apartment Construction at Giardino Village - AP14**
Contract Value: **34,250,000.00 QAR** Client: **Med and Abdurahmen Abdulah Abdul-Ghani**
- **Supervision of Design & Build of Three Plaza Areas at the Qatar Museum Cultural District**
Contract Value: **70,015,000.00 QAR** Client: **ASHGHAL / QM**
- **Supervision of Design & Build for MAHA ISLAND - DOHA WINTER WONDERLAND**
Contract Value: **315,000,000.00 QAR** Client: **IDCC (Mr. Ramez Al Khayat.)**
- **Supervision of Construction of the Satellite Monitoring System**
Contract Value: **33,330,000.00 QAR** Client: **ASHGHAL**
- **Supervision of D&B of Air Conditioning System for Open Walkway Street in Souq Waqif**
Contract Value: **11,815,584.00 QAR** Client: **PEO**
- **Supervision of Construction, Completion, and Maintenance of Villa (B+G+1+PH) Located at Costa Malaz. Plot CM47**
Contract Value: **15,000,000.00 QAR** Client: **MR. ALI ABDULRHMAN AL-MOFTAH**
- **Supervision of Construction 2 Buildings (AP02-AP06) – Giardini Village – Pearl**
Contact Value : **50,000,000.00 QAR** Client : **DANAT Qatar**
- **Supervision of Construction Qatar Media Studios and administration Offices at 37TV**
Contract Value: **44,575,000.00 QAR** Client: **ASHGHAL / QMC**
- **Design of Material Research Center Building (Subcontractor Design with Brick Stone)**
Contract Value: **750,000.00 QAR** Client: **ASHGHAL / BRICK STONE**
- **Design of Mosque & Lecture Hall (MAZROA) Project**
Contract Value: **470,000.00 QAR** Client: **UCC**
- **Design of Mehairqa Garden Development Project**
Contract Value: **1,020,000.00 QAR** Client: **UCC**
- **Supervision of Renovation Work for 2 Health Centers (Gharrafa & Shehaniya) Project**
Contract Value: **9,739,570.00 QAR** Client: **PHCC**
- **Replacement of Existing Transformer and LV Panel of Various Building (21 Buildings)**
Contact Value: **16,305,986.00 QAR** Client: **Qatar University**
- **Maintenance and Renovation of Existing Residential Building B+G+7 at Old Airport**
Contact Value: **15,850,000.00 QAR** Client: **Wadi Al Sail Holding**
- **Maintenance and Renovation of Existing Residential Building B+G+7 at Al Mansoura**
Contact Value: **6,900,185.00 QAR** Client: **Wadi Al Sail Holding**
- **Upgrading (Design & Build) Waste Water Networks at Al Wakrah Old Souk**
Contact Value: **1,696,829.00 QAR** Client: **PEO (Private Engineering Office)**
- **Design & Build Works for Development & Extension at Gold Souk Al Najada**
Contact Value: **2,956,201.00 QAR** Client: **PEO (Private Engineering Office)**

Scope of Works Building Construction & Infrastructure Work:

- Control and Follow up the Contractor's performance.
- Conducted the Progress Meeting and Highlight the Risks as per the Site Condition.
- Propose a variance Solution for the Expected risk or the Site Issue to mitigate any Expected Delay.
- Follow up on the Client's Expectations and Satisfaction with the Contractor's Performance.
- Develops and writes the schedule commentary that appears in the Schedule, Progress, and similar reports. Identifies and reports activities that have a critical or potential impact on the schedule and prepares and presents the Critical Items Action Report.
- Maintaining records of monitoring of the program to enable the review and the assessments of any Time Claim and to enable also, the input and support to the Resident Engineer, Senior Quantity Surveyor to evaluate any related Contractor claims Cost and variations as considered necessary.
- Providing detailed review, analysis, and monitoring of the procurement and construction programs of the Contractor, Subcontractors, and Utilities.
- Working closely on a day-to-day basis with the planners of the contractor to monitor and/or amend the Contractor's baseline program of Work; Reviewing and assessing the work sequences with the total project plan.
- Conducting independent site visits to evaluate the contractor's site progress against his program and reporting to the Resident Engineer accordingly.
- Establishes and implements methods for determining activity durations within assigned disciplines or specialties.
- Reviews and approves invoice verification for payment based on cost-loaded schedules, as required.
- Reviews schedule data, identifies and acquires information needed to complete work logics to interface between assigned disciplines, specialties, and/or projects.
- Develops specific project codes of accounts and work breakdown structures and recommend appropriate modifications and revisions for new work items assigned.
- Determines critical-path activities for assigned discipline or specialties and identifies significant activities supporting inter-discipline requirements and identifies critical path for discipline or specialty work activities.
- Identifies, analyzes, and monitors schedule deviations for assigned disciplines or specialties including subcontractor submittals, and recommends corrective action/work-around solutions for project considerations.
- Takes a lead in preparing schedule data for proposals or contract negotiations as requested and checks and confirms that the correct scope of work is reflected on assigned schedules.
- Lead, Guide and Review the performance of the Planning Team and provide the necessary support to close the required Services.

BITC (BAB ISHTAR TRADING & CONTRACTING): PLANNING AND CONTROL ENGINEER

From: February 2018 up to August 2020 (Doha QATAR)

- **Construction of a proposed Mix Use Complex Building (B+G+3Typ)**
Contract Value: **522,000,000.00 QAR** Consultant: **CONSEIL**
- **Construction of 5 stars Hotel (B+G+26+2Ph) at DAFNA**
Contract Value: **280,000,000.00 QAR** Consultant: **AEB** (Arab Engineering Bureau)
- **Construction of 5 stars Hotel (3B+G+M+6+Ph) at Rawdhat Al Khail**
Contract Value: **120,000,000.00 QAR** Consultant: **APG**
- **Construction of Hotel Apartment (3B+G+M+6+Ph) at Rawdhat Al Khail**
Contract Value: **80,000,000.00 QAR** Consultant: **APG**
- **Construction of 3 stars Hotel (3B+G+M+7+Ph) at Al Najma**
Contract Value: **70,000,000.00 QAR** Consultant: **Al Sraiya Engineering Consulting**

- **Construction of 2 Residential Building (B+G+7+Ph) at Bin Mahmoud - AWQAF 155**
Contract Value: 67,800,000.00 QAR Consultant: GCG (Gulf Consulting Group)
- **Construction of Commercial Building (4B+G+M+7) at Bin Mahmoud**
Contract Value: 49,850,908.00 QAR Consultant: Dorsch
- **Design & Build 9 Play Cinema Msheireb NOVO Cinema, Down Town, Doha**
Contract Value: 27,531,715.00 QAR Consultant: EGECE / Elan Urban
- **Construction of Residential Building (B+G+7) at Al Sadd – AWQAF 140**
Contract Value: 15,319,557.00 QAR Consultant: GCG (Gulf Consulting Group)
- **Design & Build - Pedestrian Bridge & associated infrastructure work -City Center Mall-**
Contract Value: 13,706,994.00 QAR Consultant: Elan Urban
- **Design & Build - Pedestrian Bridge SL-22 Al Matar Street**
Contract Value: 9,850,000 QAR Consultant: ITALCONSULT (M.C.: BOOM)
- **Fabrication and Installation of 18 Light Boxes in Existing Bridges**
Contract Value: 3,200,999.35 QAR Consultant: EGECE / Elan Urban

Scope of Work Building Construction & Infrastructure Work:

- Prepare and Develops the schedule and the progress and similar reports. Identifies and reports activities that have a critical or potential impact on the schedule and prepares and presents the Critical Items Action Report for the Project Manager.
- Maintaining records of monitoring of the program to enable the review and the Preparation of any required Notification, and the preparation of any Time Claim, the input and support to the Project Manager, Senior Quantity Surveyor to Prepare any related claims Cost and variations as considered necessary.
- Providing detailed review, analysis, Look Ahead, and monitoring of the procurement and construction programs of the Contractor, Subcontractors, and Utilities.
- Working closely on a day-to-day basis with the Site Execution Team to monitor and/or amend the proposed baseline program of Work; Reviewing and following up the work sequences with the total project plan.
- Conducting independent site visits to evaluate the site progress against the proposed program and reporting to the Project Manager accordingly.
- Establishes and implements methods for determining, monitoring, and controlling the activity durations within assigned disciplines or specialties.
- Invoice verification for payment based on cost-loaded schedules, as required.
- Monitoring and Controlling the schedule data, identifying and acquiring the information needed to complete work logics to interface between assigned disciplines, specialties, and/or projects.
- Develops specific project codes of accounts and work breakdown structures and recommend appropriate modifications and revisions for new work items assigned with coordination with the Consultant Engineer.
- Identifies, analyzes, and monitors schedule deviations for assigned disciplines or specialties including subcontractor submittals, and recommends corrective action/work-around solutions for project considerations.
- Preparing schedule data for proposals or contract negotiations as requested and checking and confirming that the correct scope of work is reflected on assigned schedules.

IBERIA TECHNOLOGY (AL ATTIIYAH GROUP): PROJECT MANAGER & PLANNING AND CONTROL

From: April 2014 up to Jan 2018

- **2 Private Villas:**
Contract Value: 17,000,000.00 QAR The Consultant is: AEB (Arab Engineering Bureau)

- **12 Villas Compound:**

Contract Value: **23,000.000.00 QAR**

The Consultant is: **AL Aqsa Engineering Consulting**

- **1 Palace (Core and Shell):**

Contract Value: **55,000.000.00 QAR**

The Consultant is: **AL Aqsa Engineering Consulting**

Scope of Work Building Construction & Infrastructure Work:

- Recording and managing project issues and escalating where necessary.
- Resolving cross-functional issues at the project level.
- Managing project scope and change control and escalating issues where necessary.
- Monitoring project progress and performance.
- Providing status reports to the project sponsor.
- Liaises with, and updates progress to, the project board/senior management.
- Managing project evaluation and dissemination activities.
- Working closely with users to ensure the project meets business needs.
- Definition and management of the User Acceptance Testing program.
- Budget preparation and Cost Control of the project.
- Prepare the Baseline Schedule.
- Preparation of the Weekly Dashboard according to the site status.
- Preparation of the Look Ahead Schedule.
- Preparation of the Monthly report for the Consulting and the Internal Required Report.
- Work closely with the Project team to catch the Risk delay and highlight them at the right time.
- Present the Progress meeting and highlight any variation or new requirement it can help to save time/Cost.
- Preparation of the Claims (Time & Cost), Recovery plan, Mitigation Plan...
- Managing coordination of the partners and working groups engaged in project work.
- Detailed project planning and control including.
- Developing and maintaining a detailed project plan.
- Managing project deliverables in line with the project plan.

“SOROUBAT” Roads and Buildings Company: QUALITY ENGINEER

From: April 2013 up to March 2014 (TUNISIA)

Highway Execution: The consultant is: COMETE Engineering

Execution of the A3 “Oued Zargua- Boussalem” Highway;

- The Control and distribution of all the company’s quality documentation
- Monitor all quality-related activities on the project
- Perform all internal and external audits on behalf of the company’s management
- Verify contractor quality requirements are specified to vendors and contractor documentation submittals.
- Attend all progress meetings and coordinate all project requirements with the project owner representative.
- Attend client quality management meetings
- The preparation and control of project quality system management documentation before project commencement.
- Review quality inspection personnel qualifications and training requirements
- Monitor the disposition of all issued nonconformance reports.
- Monitor the progress and effectiveness of the project quality management system. Recommend and implement improvements when required.
- Coordinate all QA/QC activities with the different stakeholders.
- Monitor statistical method reporting.
- Action and close all Client complaints
- Control all achieved documentation upon the completion of the project.

“ZECCA Tunisia” is a subsidiary of the ITALIAN Company “Groppo ZECCA”: TECHNICAL-COMMERCIAL

From: July 2010 To March 2013 (TUNISIA)

For a further 20 000 sqm covered for industrial units Precast Reinforced Concrete;

- Discussing requirements with the client and other professionals (e.g architects)
- Analysing survey, mapping, and materials-testing data with computer modeling software
- Drawing up blueprints, using computer-aided (cad) packages
- Judging whether projects are workable by assessing materials, costs, and time requirements
- Preparing bids for tenders, and reporting to clients, public agencies, and planning bodies
- Managing, directing, and monitoring progress during each phase of a project
- Making sure sites meet legal guidelines, and health and safety requirements.

“B.M.B” Building Company: CONTRACTOR

From: May 2009 To Jun 2010 (TUNISIA)

Built a Villa of 250 sqm covered and a superstructure of a deposit of 500 sqm;

- Manage the project taking into account integration across all areas.
- Engage with stakeholders.
- Develop Project Plan.
- Direct project resources.
- Monitor and manage the project schedule.
- Monitor and manage the project budget.
- Monitor and manage the project risk.
- Deal with operational issues.
- Organize steering committee meetings.
- Report to the steering committee, raising strategic issues.
- Prepare Project Status Reports and Project Change Requests for the steering committee.
- Ensure the project meets requirements and objectives.
- Manage project team members.
- Negotiate and resolve issues as they arise across areas of the project and where they impact other activities, systems, and projects.
- Look after the interests of the project team.
- Organize and chair project reference group meetings, as appropriate.
- Communicate project status to the project sponsor, all team members, and other relevant stakeholders and involved parties.
- Maintain project documentation.

“KB Plan” Company of Pile Driving (Project Management): COORDINATOR OF WORKS ON SITE

From: November 2008 To April 2009 (TUNISIA)

Monitoring site of Shower Rooms Hotels renovation of “Hammamet Beach” and “President” Hotels;

- Support Department Director with clerical support.
- Record inputs and logs daily and annual preventive maintenance work orders.
- Update and maintain the Engineering Department payroll using the time and attendance system.
- Coordinate with design consultants, engineer project representatives, and statutory and authority agencies to set up design deliverables requirements for submission.
- Review design deliverables together with the design consultant and engineers to ensure order for submission.
- Participate in technical design clarification and project meetings.

- Coordinate with project coordination team members, vendors, and subcontractors about the workability and constructability of the design.
- Develop relations with the planning engineer on the design submission schedule and ensure timely design submissions.
- Coordinate with document controller on design deliverables transaction to ensure smooth flow of documents.
- Assist the procurement team with all necessary technical inputs to facilitate the award of procurement and subcontract packages.
- Involve in technical clarifications as required.
- Assist QA, QC, and Site Construction Team to address technical issues and establish method statements.
- Provide administrative support for the division manager and discipline

General Geosciences Service: GEOPHYSICIST OPERATOR

From: July 2008 To October 2008 (TUNISIA)

Fields trials to know the possibility of Water Surveys:

- Re-planning projects before going on site.
- Taking equipment out to various locations.
- Observing the reaction of recording equipment to detect irregularities.
- Using computers for data management, quality control, and communication between the office and field locations.
- Reporting on collected data to the team, clients, senior managers, or partners at meetings and Presentations.
- Thinking quickly and independently to solve problems, often with limited resources in remote locations.
- Adapting data collection procedures.
- Working closely with a team of technicians and other staff.
- Compiling charts and reports.
- Writing documentation and work logs.
- Working within budget, resource, and time constraints.

EDUCATION

International Business Academy of Switzerland **2019-2020**
Master's Degree in Business Administration

Higher School of Engineering and Technological Studies of Tunis, Tunisia **2010-2013**
The National Engineering Degree in Civil Engineering;

The Higher Institute of Technological Studies of Rades, Tunisia **2005-2008**
The Degree of Higher Technological Studies as Qualifies Technician in Civil Engineering;

**TRAINING AND
FINAL CLASS
PROJECT**

Final Project Study as Engineer in "Cabinet of Study and Control" **April-Jun 2013**
Study of rehabilitation of a Section, 36Km Long, of the Major Road N°3

Final Project Year, The 2nd years of Civil Engineering, **April-Jun 2012**
Study of a Structure in reinforced concrete of Two Floors Villa;

Final Project Study as a Senior technician in the "Unity of realization of Rades-la Goulette Bridge **April-Jun 2008**
Study of the Southern Approach to the Bridge;

Training Project Study as a senior Technician in the “Unity of realization of Rades-la Goulette Bridge”

Following up on the Execution of the Bridge, Checking the reinforcements Execution and the correction of Soil, the Calculating the Volume measurement of the High Way;

**18-01-2007 to
10-02-2007**

An Introductory Training in the Parliament of Medjez el Beb

Following up on Road Renovations (Side Walks) “Avenue Habib Bourguiba, Medjez el Beb”.

**18-01-2007 to
10-02-2007**

OTHER SKILLS

Language:

ARABIC: Fluently, It’s my Mother Language

ENGLISH: Fluently, Justified on two training; the 1st Level of English Language and the Training Certificate in GENERAL ENGLISH

FRENCH: Fluently, It’s my 2nd Language

Computer Knowledge:

WORD, EXCEL, POWER POINT, and INTERNET; Very versed and Justified with ICDL (International Computer Driving License) and a Qualification Diploma in Computing;

Primavera P6: Very versed and Justified

AutoCAD: Good

Power BI: Good

Driving License:

Tunisian license From MAY 2010,
Qatari license From January 2015.

REFERENCES

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