

## Curriculum Vitae



### ***Personal Information:***

#### **ICES Available for Canada**

<b>Name</b>	Tahani Haddadin	<b>Nationality</b>	Jordanian
<b>Marital Status</b>	Single	<b>Address</b>	Jordan
<b>Mobile</b>	+974-50371301 +974-66173245	<b>E-mail</b>	<a href="mailto:th17572@gmail.com">th17572@gmail.com</a>

### ***Summary***

A seasoned professional with 22+ years of experience offering in handling benchmarking civil engineering, construction, and development projects for international clients across government, utility, corporate. Adept at managing end-to-end project activities viz. planning project program and executing projects involving contract administration, budget management, resource planning, financial monitoring with a flair for adopting modern methodologies/techniques.

Widespread experience in assuring adherence to Project management, Construction & Industry best practices while delivering multiple projects simultaneously; Track record of high-profile projects and a proven history of on-time, on-budget, and high-quality project completions.

My role was to undertake the following:

- Develop a comprehensive working knowledge and understanding of the contract documents to ensure all procurement requirements within scope are accomplished within budget.
- Negotiating long term agreement.
- Negotiate with Suppliers to get the best value for money and resolve any disputes that may arise to the best advantage of the company in order to achieve an amicable solution and settlement (whenever deemed necessary).
- Oversee the procurement of requested materials and services through the issuance of the necessary Po's and ensure it is in line with the defined Co. Procurement procedures.
- Identify alternative cost-effective suppliers/vendors to keep procurement, logistics and other operational expenses within budget and to ensure optimum cost efficiency through saving on the set budget.
- Monitor the timely and efficient completion of all procurement processes and documentation in accord with the delegated authority to comply with the company approved procurement cycle and meet the commercial objectives.
- Monitor the efficient delivery of Procurement services in order to ensure that purchase requisitions are processed efficiently at competitive terms to meet the end user specifications and requirements.
- Lead, develop and manage the procurement staff, including completing performance evaluations.
- Follow company policy for processes such as the review chain for reports and papers.

- Complete the Contract with the Subcontractor after the completion of the necessary comparisons of prices and the potential of the company in their manpower and mechanisms to determine their ability to complete the work in the required time.
- Coordinate with technical department to secure the Consultant's approval of the subcontractor's company profiles, material submittals and shop drawings.
- Follow-up manufacturing, productivities, fabrications and supplies commensurate with the program time and activities of the project and take actions order, if needed, to prevent any delays in the delivery time of the project.

### ***Education:***

- 2007 BSc degree in "Engineering Technology" with major in "Highways and Bridges Engineer/Civil Engineering Department" from Al-Balqa' Applied University.
- 1992 HND Architectural Engineering from Arabian College.

### ***Training:***

- 2019- Course in **Cost Professional Certification (CCP/CCE)** from Jordan Engineers Association (Qatar Liaison Committee.)
- 2018- Course in **Certified Building Information Modelling (BIM)** from Design Zone Authorized Training Center (Jordan-Amman).
- 2017- Course in **Certified Commercial Contract Manager CCCM** from Green Gulf International W.W.L (Doha-Qatar).
- 2013- Course in **Green Building Principles & Leed Core Concepts Program** from Qatar Green Leaders (Doha-Qatar).
- 2011 - Course of Project **Management Professional (PMP)** from JEA.
- 2011- Course in **Primavera 6** from Al-Manahel Center.
- 2007 - Course in **Primavera 3.1 Level 1&2.** from Al-Manahel Center.
- 2000 - Course in **Graphics Design (Adobe Photoshop, Corel Draw, 3D Studio Max, Adobe Premier.**
- 1998 - Course in **AutoCAD Customization.**
- 1994 - Course in **AutoCAD r12.**

### ***Experience:***

- From April-2023 up to date as a Contract / Commercial Manager with (IHE) International Heavy Equipment Transport & Contracting. / Qatar.
  - Upgrading the Surrounding Roads of the Lusail Sports Circuit. With a cost of around 500 million QR.
- From April-2022 – April-2023 as a **Deputy Project Manager** with Haddad Contracting / USA
- From Nov-2020 – Dec-2021 as a **Technical Manager** with IMAR for Trading & Contracting. / Qatar
  - KATARA LUSAI HOTEL 6\* project / Fit out.

- From Oct-2019 – Oct-2020 as a **Contract/Commercial Manager** with Al-Waha Trading & Contracting Co. W.L.L./ Qatar
  - Al Sailiya and West Muaiter to Furousiya Street Surface Water (DW-081). With a cost of 105 million QR.
- From Jan-2014 – Mar-2018 as a **Project's Coordination Manager** with Combined Group Co. for trading & Contracting W.L.L. / Qatar
  - Wedding Halls Complex – Al Reffa Project. / Owner, PEO.
  - Celebration Halls Complex – Al Dayyen Project. / Owner, PEO.
  - Celebration Halls Complex – Al Wakra Project. / Owner, PEO
- From Jan-2013 - Jan-2014 **Technical Manager** with Khayyat Contracting & Trading Company (KCT/UCC). / Qatar
  - Mall Of Qatar Project: The project total build area is 450,000m<sup>2</sup>; the project cost is about 4.2 billion QR.
- From July 2010 - Jan 2013 as a **Technical Manager** at a Massanat Engineering and Contracting Co. / Jordan
  - Cow Farm project. 500,000 m<sup>2</sup>. Excavation work & Structural.
- From Mar 2008 - June 2010 **Sr. Technical Office** at a Gulf Technical Construction Company, L.L.C- A Drake & Scull International PJSC Company / Dubai.
  - Infrastructure works for Royal Amwaj Hotel: Residential and Infrastructure works. (Water Supply, Low Current, High Voltage and Solid Waste) works.
  - Laguna Tower Project / Jumierah Lakes Tower area: One Tower 43 story.
- From Feb 2007 - Mar 2008 **Site Engineering at a** Massanat Engineering and Contracting Co. /Jordan
 

I was charge in coordination between subcontractors, shop drawings, Materials and Consultant Issues, for residential projects.

  - United Arab Investors Co. project: New Offices 8 story with 1 parking.

