



- 2- Under Armour Factory building, total buildup area 22000m2.
- 3- Classic Fashion Apparel Industry Head Quarter, total buildup area 7600m2.
- 4- Steel Structure Warehouses WH2 and WH4, total buildup area 11500m2.
- 5- Concrete multistory Warehouse WH3, total buildup area 22500m2. All the above projects are located in Prince Hassan Industrial City in Irbid.
- 6- Rehabilitation and renovation project. Social Security Cooperation Head Quarter building in Amman-Wadi Saqra.

**Responsibilities:**

- Prepare most project correspondences related to contractual, administrative, progress and performance tasks.
- Review and approve contractor's applications for interim and final payment certificates.
- Review and check the contractor's additional cost recovery and EOT claims negotiate them with contractors and employers aiming to solve the conflicts proactively, preventing their escalation to disputes.
- Review, check and approve projects baseline time schedules, cash flow statements as the same as their revisions.
- Coordinate with design team (Designer) to respond to contractors requests for information/interpretation and clarification requests in a timely manner to reduce work disruption.
- Overview and manage day to day supervision team tasks such as inspections, material & drawing submittals, response to RFIs & RFCs and other administrative works.

**Aug. 2012 up to Dec 2013:**

**Self Employed**

Providing construction and project management consultation services for several residential housing projects (value less than 900 K JD).

**Oct. 2007 up to May 2012:**

**HABTOOR LEIGHTON GROUP,  
Al-Habtoor Engineering Enterprises. (UAE)**

**Construction Manager:**

**1-Feb-2009 up to May 2012**

Ritz Carlton Grand Canal Abu Dhabi Resort and SPA, (value AED 1.2 Billion).  
Client: Abu Dhabi National Hotels, Project Manager: MACE, Consultant: OTAK  
The project comprises of 10 hotel buildings, 88 individual chalets, and Venetian village as well as the external works on around 22000 m2 property.

**2- Sep- 2007 up to Feb 2009**

Hotel, Residential and Commercial Complex- Abu Dhabi, (value AED 1.32 Billion).  
Client: East and West International Group, Project Manager: Morganti Group Int.  
Consultant: Bainona Consulting Engineers.  
The project includes a 40 storey hotel tower; a 22 storey serviced apartment building, 17 storey office building, 18 floors tower of unfurnished apartments, and three levels of common basement.

**Responsibilities:**

- Monitor and improve the site team productivity, and reduce reworks and material wastage.
- Create and lead an effective and positive construction team, improve the ability of team members to work closely with subcontractors teams.

- Ensure works are carried out in accordance with the Project Requirements and Specification, company audit procedures are strictly followed and implemented.
- Ensure site safety is in compliance with the Project Safety Plan and reduce loss time due to injury.
- Ensure that construction proceeds in accordance with updated time schedule, latest revised drawings and the adequate resources are available.
- Monitor all construction activities and liaison with nominated and domestic subcontractors, vendors, local authorities, and client representative and consultant staff.
- Ensure that the quality of work is in accordance with the project Quality Management Plan, and investigate the root cause of serious deviations, precedent to implement corrective actions.
- Review and approve the interim payments for subcontractors and suppliers.
- Coordinate and follow up with other company departments (Main Plant, Procurement, IT, Training and Human Resources) to ensure the availability of different resources are delivered to site in the required time.

**May 2005 up to Sep. 2007: Toukan Contracting & Trading Co. (Jordan)**

**Project Manager:**

Al-Mushatta Industrial Zone (QIZ) in South of Amman, Which contains the Administration Headquarter, Facilities Buildings and infrastructure works. The Total area of buildings is 5000m<sup>2</sup>, projects total area 1 mln. m<sup>2</sup>.

**Responsibilities:**

- Overview daily site activities,
- Draft all contractual correspondences.
- Participate in site coordination meetings with engineer and the client rep.
- Prepare monthly payment applications.
- Follow up material procurements with special attention on long lead items.
- Prepare, follow up CPM schedules and assuring its implementation.
- Follow up the variation orders and potential claim events.

**Aug 1997 up to May 2005: - Sabra Contracting & Construction Est. (Jordan)**

**Project Manager :** An indoor Multipurpose sport complexe in Prince Mohammad Sport City- Zarqa. Building area 7000m<sup>2</sup> with steel-structure roof 3000m<sup>2</sup> and external Works 5500m<sup>2</sup>.

**Construction Manager:** Coca Cola Facilities Extension Project. The project included concrete and steel structure building. Total Area 10000m<sup>2</sup>with a steel structure hanger.

**Construction Manager:** Al-Sabeel Plaza building- Amman. Total area 5000 m<sup>2</sup>.

**Construction Manager:** Different military construction projects.

**Feb. 1996 up to Feb. 1997: Amra Office for Engineering and Contracting.**

**Project Engineer :** National Paints Factory project –Extension Facility- of 1000m<sup>2</sup> warehouse and 7000m<sup>2</sup> External work and yards.

**Apr. 1995 up to Apr. 1996: Jalal Construction Engineers.**

**Structural designer and consulting Engineer for**

- Twin Housing complex. Total Built-up area 4500m<sup>2</sup>.
- Union schools project. Total Built-up area 12000m<sup>2</sup>.

**Oct. 1992 up to Dec. 1994: Associated Consulting Engineers Intl. (ACE).**

**Resident Engineer;** Tourist Furnished Apartments Project. Total area 5200m<sup>2</sup>.

**Jan. 1989 up to Jan 1993: Own Business**

I had my own design and supervision office under the JEA registration No. 762.

**Jan. 1986 up to Dec. 1987: Al-Faris General Contracting Est.**

**Site Engineer:** Amman Al-Salt high way project.

**Languages :** Arabic, English and Russian – Good reading, speaking and writing.

**Skills :**

- Self-motivated, and accountable, manager with creation abilities.
- Excellent self-control under stress, good negotiation skills and decision maker within the given responsibilities to overcome obstacles.
- High knowledge in construction contract administration, especially FIDIC Forms.
- Expert in construction claim preparation & responses, analysis and presentation.
- Good Computer (MS Office) skills.