

MOHAMED FATHI ALI ABD EL AZIM (PMP®, PMI-RMP® CERTIFIED)

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Riyadh, KSA.

Completion of Fidic Certified Adjudicator Program &

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Expert in Construction Contracts

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OBJECTIVE

To obtain a challenging position in a high-quality engineering environment where my resourceful experience and academic skills will add value to organizational operations. 15 years of cross-cultural experience in executing projects from studying of the project till finalizing all activity and closing phase or project including executing and monitoring & controlling in various phases of the project lifecycle.

EDUCATION

Faculty of Engineering, Zagazig University.
Bachelor of Civil Engineering

Graduation Year: 2007

EXPERIENCE

Project Manager At Almnabr consulting engineering (ACE).

Jul 2022 – Till Now

Project: Khamis view project (Construct housing units for the Ministry of Housing – Khamis Mushait- KSA.

Responsibilities & Tasks:

- ❖ Perform Construction Administration Services which includes monitoring Contractors ‘structural and civil field activities regarding contract scope of work, site conditions, installation, testing activities, progress, procedures, costs, schedule, and other contractual requirements
- ❖ Witnesses contractors’ testing, pre-commissioning, commissioning, and quality control inspections to ensure that the permanent works are constructed according to the contract, applicable codes, standards, approved drawings, and specifications.
- ❖ Reviews job plans, methods, equipment, staffing, and productivity and detects potential problems in conforming to established schedules or specifications.
- ❖ Reviews problems with Contractor to determine whether proposed actions are adequate for resolution.
- ❖ Reviews contractor-submitted shop and as-built drawings, design inquiries, material submittals, tie-in procedures, project schedules, and work permits; and coordinates with the concerned departments for obtaining their approval and/or comments.
- ❖ Arranges meetings between the stakeholders and concerned departments to resolve interfacing problems during construction.
- ❖ Reviews contractors’ invoices for the correctness of installed quantities for the structural/civil portion of the works.
- ❖ Attends the meetings between the client team and the Contractor.
- ❖ Conducts or directs fact-finding structural and civil investigations and advises stakeholders.
- ❖ Review of cost proposals submitted by the Contractor including verifying the accuracy of prices and quantities.
- ❖ Perform conceptual and detailed estimates of potential changes to the project's scope of work.
- ❖ Produce CADD drawings to help facilitate solutions to issues on the job.
- ❖ Initiates and prepares for stakeholders draft structural-related letters, memos or reports to contractors and other Departments.

Resident Engineer At Al bwardi Engineering Consultant (AEC).

Mar 2021 - June 2022

Project: Quartuba Apartment - Riyadh- KSA.

Responsibilities & Tasks:

- ❖ Perform Construction Administration Services which includes monitoring Contractors ‘structural and civil field activities regarding contract scope of work, site conditions, installation, testing activities, progress, procedures, costs, schedule, and other contractual requirements

- ❖ Reviews job plans, methods, equipment, staffing, and productivity and detects potential problems in conforming to established schedules or specifications.
- ❖ Reviews problems with Contractor to determine whether proposed actions are adequate for resolution.
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- ❖ Conducts or directs fact-finding structural and civil investigations and advises stakeholders.
- ❖ Review of cost proposals submitted by the Contractor including verifying the accuracy of prices and quantities.
- ❖ Perform conceptual and detailed estimates of potential changes to the project's scope of work.
- ❖ Produce CADD drawings to help facilitate solutions to issues on the job.
- ❖ Collaborate with the client staff in expediting all critical aspects of site development.
- ❖ Initiates and prepares for stakeholders draft structural-related letters, memos or reports to contractors and other Departments.
- ❖ Direct, assist and monitor the performance of Construction Inspection and Office Engineering staff.

Roads and infrastructure engineer At Khatib & Alami.

Dec 2019 - Feb 2021

Project: The infrastructure of Sahban project Mahayil Asir- KSA.

Responsibilities & Tasks:

- ❖ Reviewing the Shop drawings and Cross-sections of road works and matching them with the design plans.
- ❖ Receipt of fill works under the roads according to the specifications duly until reaching the gravel base layer.
- ❖ Supervising the work of laying the asphalt layer and the bitumen layer below it.
- ❖ Receiving rain and flood drainage works from (pipes - open channels – Box culvert).

Deputy Project Manager and Contract manager At Creative Imprint Engineering Consultants (CIEC)

Jan 2018 - Nov 2019

Project: DoubleTree by Hilton Jizan- KSA.

Responsibilities & Tasks:

- ❖ Deputize for the PM When required and Management Office (PMO) to formulate project monitoring and evaluation frameworks and data gathering.
- ❖ Promotes technical and commercial excellence on the project through the application of Quality Assurance processes. Monitors and reports to management on the progress of all project activities within the program, including significant milestones, and any conditions, which would affect project cost or schedule.
- ❖ Establishes weekly meetings to review project status and formulate action items.
- ❖ Reporting of Project progress status and make a corrective actions if needed .
- ❖ Develops project objectives by reviewing project proposals and plans, conferring with management.
- ❖ Support project planning at all times, and lead on monitoring and evaluation of all aspects of the project.
- ❖ Assist the PM in identifying, mitigating, and managing project risks.
- ❖ Apply a program approach to risk management to address the risk at the program level.
- ❖ Ensure the interdependence between projects is evaluated in the program-level study.
- ❖ Ensure that the results of these studies are the program risk register and also reflected in the individual project risk registers.
- ❖ Ensure the program risks are be managed and reported the same way as that of projects.
- ❖ Ensure that the project includes for the implementation of its own Project level risk management.
- ❖ Managing and supervising contractors' progress and ensuring that all implemented activities are according to the project's specification and within the planned timeframe.
- ❖ preparation of weekly and monthly reports.
- ❖ Receipt and review all civil work on the site (concrete works of piles, foundation, columns, frames, and slabs - posttension slabs - insulation work -Road construction).

Deputy Project Manager & Civil engineer At Otaishan Consulting Engineers (OCE). Nov 2016 - Dec 2017

Project: Study and determine the structural safety of the concrete structure of (41) schools.

Responsibilities & Tasks:

- ❖ Structural reinforcement works of the building by making concrete shirts for bases, columns, and beams, or reinforcement of the new sections or carbon fiber for columns and beams to reach the building to the degree of structural safety.
- ❖ The work of concrete shirts for the unsafe construction reinforcement footing.
- ❖ Making concrete reinforcing shirts or carbon fiber for columns, which need to increase their sections to achieve structural safety.
- ❖ Reinforcing steel sectors, concrete shirts, or carbon fibers for unsecured beams to achieve structural safety.
- ❖ To address any nesting or defects that appear on the construction.

Assistant contract manager & Quantity survey At Otaishan Consulting Engineers (OCE).

Project : The establishment of the General Auditing Bureau building Jizan KSA at Dec 2013 - Nov 2016

Otaishan Consulting Engineers (OCE).

Responsibilities & Task:

- ❖ Participates as a member of the negotiating team, assuming responsibility for explaining positions and resolving matters of a business nature related to the proposed contract.
- ❖ Monitors and administers the business provisions of assigned contracts to ensure that contract requirements are met.
- ❖ Collaborates with colleagues across organizational lines to obtain and transmit business information necessary for the Project Manager to more effectively monitor the status of the project.
- ❖ Prices change orders and follows through to ensure that contractual coverage is implemented .
- ❖ Update the schedule of quantities and prices periodically, in order to verify that the available funds are sufficient for implementing the work's elements that are indicated on the design and shop drawings.
- ❖ Participate in negotiations with contractor that are associated with additional contract works and change orders.
- ❖ Participate in the review of contractor's monthly progress and final invoices.
- ❖ Produce and process formal subcontract documents and certify interim and final payments and final subcontract account.
- ❖ Produce bill of quantity/activity schedule for payment purposes.

Assistant contract manager & Civil Engineer & Quantity survey At Otaishan Consulting Engineers (OCE)

Project: Community College and the public site Huraimlaa province of the Ministry of Higher Education KSA.

Responsibilities & Tasks:

Jan 2010 - Nov 2013

- ❖ Monitors project expenditures versus contract cost limitations.
- ❖ Prepares project/facility acceptance documents and follows through to ensure acceptances are approved by the client.
- ❖ Identifies contractual problems and takes appropriate action to ensure a satisfactory resolution.
- ❖ Follows up on problems demanding management attention to ensure a timely response to the client.
- ❖ Provide a quantity surveying service across a range of project.
- ❖ ensure that the project objectives are achieved.
- ❖ Update the schedule of quantities and prices periodically, in order to verify that the available funds are sufficient for implementing the work's elements that are indicated on the design and shop drawings.
- ❖ Participate in negotiations with contractor that are associated with additional contract works and change orders.
- ❖ Participate in the review of contractor's monthly progress and final invoices.
- ❖ Carry out on-site inspections to verify work accomplishments.
- ❖ Receipt and review all civil work on the site (concrete works of foundation, column, and slabs - post-tension slabs - insulation work -Road construction etc.).

Civil Engineer & Quantity survey At Takwenat Consulting Engineering

Jul 2008 - Dec 2009

Project: Al Mohana Tower in Riyadh KSA.

Responsibilities & Tasks:

- ❖ Carry out quantity surveying responsibilities for the project in design and perform material quantity take-off from the design and shop drawings.
- ❖ Update the schedule of quantities and prices periodically, to verify that the available funds are sufficient for implementing the works elements that are indicated on the design and shop drawings.
- ❖ Prepare quantity and cost estimates for proposed additional work confirming the desired intend.