

AHMED H DESOUKY

Contracts & Commercial Manager / Sr. Contracts Specialist

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Sr. Contract Specialist (Civil Engineer), 20 years of Experience in Contract administration & Construction & Project Management, and the last 17 years in Saudi Arabia as a Contracts Specialist; from 2006 up to date with international consultancy companies and contractor such as, ARCHEN, ZFP (Zuhair Fayez Partnership), NKY, ALBAWARDI and AL-KHODARI Company at governmental projects with ARAMCO, MOI, NWC, MODON, MOH, Royal Commission and Jeddah Amana.

EDUCATION

2020 – 2022

MASTER OF BUSINESS ADMINISTRATION DEGREE. (GLOBAL PATHWAY)

FINAL PROJECT: “**IMPACT OF CONTRACT TYPE ON THE PROJECT MANAGEMENT**”
International Business Academy of SWITZERLAND (IBAS)

2021 – 2022

LEVEL 7 EXTENDED DIPLOMA IN STRATEGIC MANAGEMENT.

Awards For Training and Higher Education (ATHE)

1998 – 2003

BACHELOR'S DEGREE IN CIVIL ENGINEERING.

- Aswan University, Faculty of engineering

PROFESSIONAL CREDENTIAL

MEMBER OF SAUDI COUNCIL OF ENGINEERS.

MEMBER OF EGYPTIAN COUNCIL OF ENGINEERS.

CERTIFIED PMP –PMI, PMP® NUMBER: 3234575.

ASSOCIATE MEMBER OF DISPUTE ADJUDICATION BOARD (DAB) AT THE ARAB CENTER FOR ARBITRATION (ACA).

CONTRACTS & MANAGEMENT CERTIFICATES

- **CONTRACT MANAGEMENT: BUILDING RELATIONSHIPS IN BUSINESS, UNIVERSITY OF SOUTHAMPTON & IACCM.**
- **Saudi Government Tenders and Procurement Law** and its Implementing Regulation, **Saudi Council of Engineers.**
- **FIDIC Contracts & its Management**, Dubai Institute of Business Management.
- **Understanding FIDIC's STANDARD FORM OF CONTRACT**, The American University in Cairo AUC.
- **Contracts Management in Construction Projects.**
- **Certified Cost Professional (CCP®) Course.**
- **Project Management Professional PMP, 2014**, Egyptian Syndicate of Engineers.
- **Lean Construction Management Course.**
- **Government Contracting/ System for Award Management.**
- **Project Management using Primavera P6, 2016**

CERTIFICATE OF COURSE COMPLETION

- **INTRNAL QUALITY AUDITING, LRSN-M. CONSULTANT.**
- **Revit Structure Advanced**, 2016 from Autodesk Authorized Training Center
- **Safety Seminar Course, 2012, AL-KHODARI.**

COMPUTER SKILLS:

- **Microsoft Office** (Word, Excel, Power Point, Access, Outlook)
- **AutoCAD (2D&3D) and Civil3D.**
- **Microsoft Windows SharePoint Services.**
- **ORACLE PCM (Primavera Contract Management)**
- **Primavera P6**

LANGUAGE

- **Arabic:** Native Language.
- **English:** fluent

EXPERIENCE

05/2021 – TO DATE

CONTRACTS MANGER– MOI-TST, ARCHEN ENGINEERING CONSULTANTS.

- **The program Name:** MOI. Technical Support Team (MOI-TST).
- **The Client:** (MOI) Ministry of Interior, represented by MOI Agency for security Capabilities.
- **The Location Work:** Riyadh - Saudi Arabia.
- **Brief description of the program:**
 - The technical support team (TST) provides all services and support to the Ministry of Interior (MOI) through the Ministry's Agency for Security Capabilities, which performs the implementation many projects to cover all the needs of the Ministry and its associated departments, including but not limited, infrastructure projects, buildings, administrative, security, military, medical and training facilities, as well as security systems, and others, Which covers all regions of the Kingdom.
 - Some of construction contracts included a large number of sites, sometimes reaching more than six hundred sites within one contract. These contracts are considered integrated programs to develop the work of the Ministry and its associated departments, such as the projects of the Custodian of the Two Holy Mosques for the development of security headquarters (KAP) stages from the first (KAP-0) to the sixth (KAP-5), as well as the penitentiaries projects and security headquarters, camps, integrated medical centers, housing, infrastructure, southern and northern border roads, and the subsequent advanced security systems.
- **The Duties & Responsibilities:**
 - contractual documents preparation, contractual commitment analysis, contractual and formal opinion giving in the contractual disputes.
 - evaluating the projects documents from the contractual aspect, evaluating the contractual disputes legally, determining the responsibilities and obligations from the contractual aspect,
 - Create / Review RFP before issue to market, according to MOF templates, EXPRO & ITMAD platform.
 - Ensure that contract strategies, tenders, contracts and variations are in full compliance with MOI's Vision Realization Office Policies and Procedures.
 - Ensure compliance with procurement law & Contracts Procedures and support Project Execution Procedures.
 - Prepare responses to queries raised by the contractor/ competitors.
 - Comprehensive administration of the contracts of the projects, ensuring the parties properly fulfill their obligations and responsibilities
 - Responsible for internal reporting of all commercial and contractual issues.
 - Prepare, manage, advice and assistance to the project's managers regarding the contractual obligations.
 - Review any claims involving time impact as submitted by contractors and report its assessment to the program manager.
 - Drafting Experts Reports as proceedings of Litigation/Arbitration process.

03/2020 – 05/2021

SR. CONTRACTS ENGINEER (COMMERCIAL) – JEDDAH AMANA PROJECTS, ZUHAIR FAYEZ
PARTNERSHIP CONSULTANTS.

- **The project Name:** O&M PROJECTS (Operation and Maintenance).
- **The Client:** (MOMRA) Ministry of Municipalities and Rural Affairs, represented by Jeddah Governorate Municipality.
- **The Location Work:** Jeddah - Saudi Arabia.
- **Brief description of the project:**
 - supervision, technical, management, and administrative services for timely completion of various city infrastructure O&M projects, such as bridges, roads, sewerage treatment plants, storm water system network, streetscape (curbs, pavements etc.), municipality buildings and museums, streets and open spaces lights, monuments, refurbishment of facilities, irrigation systems and pumping stations for all current (ongoing) and future projects for Jeddah Municipality.
- **The Duties & Responsibilities:**
 - Reporting to the Program Manager at the Operation and maintenance projects regarding (Lighting Department, Jeddah museums and historical Jeddah buildings maintenance, Bridges and bridges, Gardens, Hydraulics and Dams maintenance departments, Roads and streets repairing, public utilities Department, Waterfronts and Jeddah Corniche maintenance).
 - Prepare, manage, advice and assistance to the project's managers regarding the contractual obligations.
 - Review any claims involving time impact as submitted by contractors and report its assessment to the program manager and the projects managers.
 - Drafting Experts Reports as proceedings of Litigation/Arbitration process.
 - Prepare and review all the Revised BOQ.
 - Participate in the preparation of projects' final acceptance and take over.
 - Reviewing and checking Monthly invoices, variation requests, and claims submitted by the contractors, and advising the employer and the directors in the aforesaid subjects.
 - Review the commissioning plans as submitted by contractors and ensure its compliance with the approved construction schedules.
 - Review of all consultants' correspondence, and weekly reports to assess the effectiveness of the consultants in managing the CDP projects.
 - Advise the project managers and program manager on the impacts of instigating a change request.
 - Meeting with the contractors on a regular basis to review progress, discuss problems and consider necessary changes.

10/2014 – 02/2020, SAUDI ARABIA

CONTRACTS MANAGER – MOI PROJECTS, NKY ARCHITECTS & ENGINEERS.

- **The project Name:** Custodian of Two Holy Mosques the King Abdullah Bin Abdulaziz's Project for Development of the security facilities **KAP2**.
- **The Client:** MOI (Ministry of Interior).
- **The Location Work:** Tabuk - Saudi Arabia.
- **Brief description of the project:**
- This project is a security project divided into four zones, **training city, emergency force camp, medical city and housing area**, Total Area of 1500,000(1.5 million) m², Include all buildings Works(governmental offices, main mosques, sports centers, workshops, Administration, stadium, educationalbuildings, residential buildings, restaurants, kitchens, medical center and security gates)
- **The Duties & Responsibilities:**
 - Reporting to the Control Manager at the Ministry of Interior projects.
 - Prepare, manage, advice and assistance to the Engineering and construction managers regarding the contractual obligations.
 - Review any claims involving time impact as submitted by contractors and report its assessment to the project manager.
 - Drafting Experts Reports as proceedings of Litigation/Arbitration process.
 - Review field design changes and assess time impact.
 - Participate in resolving all outstanding contractual issues Regular visits to project sites to validate whether the progress of work on site is in compliance with approved schedules, whether major milestones have been met and report deficiencies to project manager.
 - Preparation of Weekly and Monthly Progress Reports and Monthly Executive Presentations.
 - Participate in the preparation of projects' final acceptance and take over.
 - Reviewing and checking Monthly invoices, variation requests, and claims submitted by the contractors, and advising the employer and the directors in the aforesaid subjects.
 - Review the commissioning plans as submitted by contractors and ensure its compliance with the approved construction schedules.
 - Review of all consultants' correspondence, and weekly reports to assess the effectiveness of the consultants in managing the CDP projects.
 - Advice the project manager and project director on the impacts of instigating a change request.
 - Meeting with the contractor on a regular basis to review progress, discuss problems and consider necessary changes.
 - Establishing scope of authority, clear lines of communication and reporting and specific individuals who will interact directly with the contractor.
 - Establishing control of correspondence, data and reports.
 - Identifying potential problems and solutions.

02/2011 – 09/2014, SAUDI ARABIA

SENIOR CONTRACT ADMINISTRATOR (COMMERCIAL), ABDULLAH A.M. AL. KHODARI SONS CO.

- **The projects Names:**
 - Water & Sewage Networks in Wadi Al Dawasir, Taimaa and Hafr Al-Baten Cities.
 - Infrastructure and Landscape Works for Hail University.
 - **School Buildings.** (Construction of Ten (10) School Buildings in Jubail)
 - **Potable Water Storage Tanks – Stage III.** (Procurement & Construction of 4 Water Storage Tanks (100,000,000-liter capacity each), Inlet, Outlet and Washout pipe network with specified valve chambers and site development)
- **The Clients:**
 - MEWA (Ministry of Environment, Water and Agriculture).
 - ARAMCO.
 - MOE (Ministry of Education).
 - Royal Commission for Jubail and Yanbu (RCJY)
- **The Duties & Responsibilities:**
 - Prepare, manage, advice and assistance to the Engineering and construction managers regarding the company contracts and Settlement of Claims and Disputes Resolution.
 - supervising and following all company projects contracts, and ensure functions are executed efficiently, accurately and in a timely manner.
 - Advise and assisting preparation of periodic reports on the overall performance and progress of the contracts, that is including compile & submit weekly and monthly progress reporting to contracts manager.
 - Comprehensive contract management in accordance to SAUDI laws” Tenders & procurement governmental procedures” with exposure to fast track and large scale projects.
 - Contractual correspondence by providing documentation and interpretation of contractual rights and obligations internally and externally, ensuring that due diligence is practiced in complying with the stated terms and conditions.
 - Participate in resolving all outstanding contractual issues with the employers & the sub-contractors.
 - Participate in arranging & preparation of Projects preliminary hand over & Construction completion, and solving any problem occurs in the guarantee period (maintenance period).
 - Participate in the preparation of projects’ final acceptance and take over.

04/2006 – 02/2011, SAUDI ARABIA

CONTRACTS ENGINEER, HOUSING PROJECTS, ALBWARDI ENGINEERING CONSULTING

- **The projects Name:** - Tabuk housing project.
- **The Client:** MOH (Ministry of Housing).
- **Brief description of the project:**
 - Tabuk housing project with 388 villas and 376 plots of land with a total area of 749,300 square meters, in addition to mosques, gardens, green spaces,
 - The land area is 500 square meters per villa. The villa includes 4 bedrooms as well as other facilities
 - in addition to the infrastructure and services of electricity, water, sewage and drainage, and sidewalks and lighting, in addition to the flood drainage system.

- **The Duties & Responsibilities:**

- Monitoring the contractor's progress and performance to ensure goods and services conform to the contract requirements.
- Authorizing payments consistent with the contract terms; Reviewing and checking Monthly invoices, variation requests and claims submitted by the contractors, and advising MOH Tabuk - Region in the aforesaid subjects.
- Exercising state remedies, as appropriate, where a contractor's performance is deficient.
- Monitoring contractor activity on a specified frequency to identify problem areas.
- Meeting with the contractor on a regular basis to review progress, discuss problems and consider necessary changes.
- Establishing control of correspondence, data and reports.
- Identifying potential problems and solutions.
- Defining terms or conditions of default.
- Establishing a procedure, identifying a responsible person and establishing a timeline for making necessary contract decisions or modifications.
- Participating with PMC staff in reviewing the Close-Out Reports as submitted by Contractors.

12/2003 – 03/2006, TOSKA, EGYPT.

CIVIL PROJECT ENGINEER, MOSAHMAT AL BEHERA COMPANY

- **The project:** Implementation box and opened culvert and Siphon under Toshka Spillway.

- **Brief description of the project:**

- Worked as a Project engineer at Toshka syphon construction project in Toshka projects.
- Scope of work consists of Reinforcement Concrete Box Culvert consists of plain concrete base 200mm thickness, reinforcement concrete raft 1200mm thickness, reinforced concrete walls 1000mm and reinforcement concrete slab 1200mm thickness along 800 LM, divided into separate blocks 30m x 30m, including water stop under the Toshka spillway

- **The Duties & Responsibilities:**

- Quantity surveying for all items of the project and calculate every item of civil works.
- Execution of civil works, Preparation of payment certificate.
- Assisting in establishing a client's requirements and undertaking feasibility studies.
- Preparation of Sub-contractor bill.
- Preparing tender and contract documents, including bills of quantities.
- Preparation of monthly progress report of the project.
- Study the specification drawings and BOQ's.
- Plan quantities from starting of the project to end.
- Preparing and analyzing costing for tenders.

1999 –2003, TOSKA, EGYPT.

GRADUATE ENGINEER TRAINEE, MINISTRY OF WATER RESOURCES AND IRRIGATION (MWRI)

- **The project:** Toshka Projects.

- **Brief description of the project:**

- The Toshka Project involves the construction of 50km of main transfer canal, four additional 22km side branches and 800m of feeder pipeline and huge pumping station. The complete development project – originally scheduled for final completion in 2017 – has a final anticipated cost of around \$70 billion.

- **The Duties & Responsibilities:**

- Participating in meetings and attending workshops and other training initiatives.
- Conducting desktop and field research, performing all practical and administrative duties assigned by the supervisor.
- assisting on projects, offering suggestions for improvement, and writing up reports.
- Analyzing data and writing reports according to specifications.
- Taking notes and sharing findings with supervisor and other relevant stakeholders.